

Toastmasters International

District 90, Region 12

2019

Annual Conference

24th to 26th May

Agenda and Reports Book

Novotel Parramatta

**District Council Meeting
 Toastmasters International — District 90
 Saturday, 25th May 2019
 Novotel Parramatta, NSW**

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Opening and Welcome

Toastmasters International Mission

We empower individuals to become more effective communicators and leaders.

District Mission

We build new clubs and support all clubs in achieving excellence.

Club Mission

We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth.

Toastmasters International Values

- Integrity
- Respect
- Service
- Excellence

Toastmasters International Envisioned Future

To be the first-choice provider of dynamic, high-value, experiential communication and leadership skills development.

A Toastmaster's Promise

As a member of Toastmasters International and my club, I promise

- To attend club meetings regularly.
- To prepare all of my projects to the best of my ability, basing them on the Toastmasters education program.
- To prepare for and fulfil meeting assignments.
- To provide fellow members with helpful, constructive evaluations.
- To help the club maintain the positive, friendly environment necessary for all members to learn and grow.
- To serve my club as an officer when called upon to do so.
- To treat my fellow club members and our guests with respect and courtesy.
- To bring guests to club meetings so they can see the benefits Toastmasters membership offers.
- To adhere to the guidelines and rules for all Toastmasters education and recognition programs.
- To act within Toastmasters' core values of integrity, respect, service and excellence during the conduct of all Toastmasters activities.

Minutes of District 90 District Council Meeting

Held at Dee Why RSL: 2pm Saturday, 8 September 2018

Virtual

Senior District Management Committee

Phil Reed	DTM	District Director (DD)	
Udo Moerig	DTM	Program Quality Director (PQD)	
Monique Tonna	ACS, ALB	Club Growth Director (CGD)	
John New	DTM	Administration Manager (AM)	Apology
Geoff Pullen	ACS, ALB	Finance Manager (FM)	
Anna Farr	CC, CL	Public Relations Manager (PRM)	
Shirley Childs	DTM	Immediate Past District Director (IPDD)	

Opening remarks

Phil Reed extended a welcome to all those attending the meeting and declared the District Council Meeting open. Welcome to members of the District Council: Club Presidents and Club Vice Presidents Education and members of the District Executive Committee.

This is our first Virtual District Council Meeting. The planned duration for this meeting is 2:00 PM to 4:00 PM (unless we finish earlier).

For those in attendance, if your internet connection does not give you a clear picture, please turn off the camera function. You can participate with the voice only function. Bob, is this correct? Can a person vote with their camera function turned off?

Earlier this Council was part of the semi-annual conference. The Board of Directors of Toastmasters International decided to discontinue the semi-annual conferences to allow Districts more time to focus on fulfilling the District Mission. Districts can place greater emphasis on strengthening existing clubs and building new clubs through better training.

Introductions

Phil Reed introduced District Leaders, Parliamentarian and Acting Administration Manager.

Mission of the District

Anna Farr CC CL read the Values and Mission Statements of Toastmasters International.

Toastmasters International Mission: We empower individuals to become more effective communicators and leaders.

District Mission: We build new clubs and support all clubs in achieving excellence.

Club Mission: We provide a supportive and positive learning experience in which members are empowered to develop communication and leaderships skills, resulting in greater self-confidence and personal growth.

Vale

At this time, we take a moment to remember Toastmasters and family members of Toastmasters who have passed away since the last District Council meeting. One minute's silence was observed in memory.

- Bruce Douglas CC

Voting Method

- Each club is entitled to 2 votes. One by the club President; one by the Vice President Education.

- Each district executive committee member is entitled to one vote and may cast up to two additional votes as a club president or vice president of education. They may cast a maximum of 3 votes. This does not apply to staff officers.
- For this meeting, we will determine the result based on the number of ‘Yes / No’ votes cast. For readers of this document, I will mention the number of votes Yes votes, the number of No votes then result. Finally mention the number of votes cast that are invalid.
- Proxies are not allowed at a Virtual District Council.
- Note: If the vote takes place during the virtual meeting, the results are announced during the meeting and are final.
- Motions to be voted upon will come up through the Zoom platform.
- Bob Kirchner DTM explained the voting process further and participants voted to “begin the District Council meeting”.

Muting participants:

- All attendee connections, except the chairman, will be muted unless they are
 - a. Delivering a report;
 - b. Answering a query; and
 - c. Moving, seconding and/or speaking for or against motions.

There is a facility for Council Members to move procedural motions (e.g. time extension) or raise points of order.

Quorum

A quorum is one-third of the club Presidents and Vice Presidents Education from member clubs in good standing in our district, or their proxies.

Based on such Presidents and Vice Presidents Education, the total available number of votes was 314, therefore our quorum being one third of the total votes, was 105. The total number of votes at the meeting was 72.

Therefore the meeting did not have a quorum.

We will conduct the meeting and vote. The decision must be approved in writing by the affirmative vote of a majority of the member clubs in District 90 on the basis of 2 votes per club.

Timing Rules

Phil Reed explained the timing rules.

ADMINISTRATION

Apologies

All apologies are to be entered in the Attendance and Apologies Book.

Motion: That the apologies as per the Attendance and Apologies Book be accepted.

Moved: Udo Moerig	Seconded: Les Saville	Carried
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Minutes of the last District Council meeting

The minutes of the District Council meeting, held on Saturday 5 May 2018 at Rooty Hill RSL Club were circulated to all clubs. These minutes were printed in the Agenda and Reports Book.

Motion: That the minutes of the District Council meeting, held on Saturday 5 May 2018 at Rooty Hill RSL Club, as printed in the Agenda and Reports Book, be confirmed.

Moved: Udo Moerig	Seconded: Alicia Curtis	Carried
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Correspondence In

Motion: That the Correspondence In as printed in the Agenda and Reports Book including addendum be received.

Moved: Monique Tonna	Seconded: Les Saville	Carried
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Business Arising: There was no business arising.

Correspondence Out

Motion: That the Correspondence Out as printed in the Agenda and Reports Book including addendum be endorsed.

Moved: Monique Tonna	Seconded: Lee Buckley	Carried
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Business Arising: There was no business arising.

FINANCE

Finance Manager Report 2017-2018

Motion: That the Finance Manager's report 2017-2018 as printed in the Agenda and Reports Book be received.

Moved: Geoff Pullen	Seconded: Mark Walker	Motion Carried
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There was no discussion.

Motion: That the Finance Manager's report 2017-2018 as printed in the Agenda and Reports Book be adopted.

Moved: Geoff Pullen	Seconded: Miao Li	Motion Carried
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There was no discussion.

Audit Report

Motion: That the 2017-2018 Audit Report as printed in the Agenda and Reports Book be adopted.

Moved: Sally Morton	Seconded: Alicia Curtis	Motion Carried
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Business Arising:

One NO vote from Lynne Harris.

Budget 2018-2019

Motion: That the Budget 2018-2019 as printed in the Agenda and Reports Book be received.

Moved: Geoff Pullen	Seconded: Tanya Wickham	Motion Carried
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Business Arising:

- Why are we in deficit? Districts outside of the US having large amounts of cash in reserve, has a negative impact on the charity status of Toastmasters International in the US. We have been asked to reduce the level of our reserve, this will be done through new initiatives and providing support into regional areas.

Motion: That the Budget 2018-2019 as printed in the Agenda and Reports Book be adopted.

Moved: Geoff Pullen	Seconded: Jenny Horn	Motion Carried
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There was no discussion.

DISTRICT OFFICER REPORTS

Conduct of the meeting was handed to Program Quality Director Udo Moerig.

District Director

Motion: That the District Director's report as printed in the Agenda and Reports Book be adopted.

Moved: Phil Reed	Seconded: Lee Buckley	Carried
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Discussion: There was no discussion.

Conduct of the meeting was handed back to District Director Phil Reed.

Program Quality Director

Motion: That the Program Quality Director's report as printed in the Agenda and Reports Book be adopted.

Moved: Udo Moerig	Seconded: Bradley Silk	Carried
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Discussion: There was no discussion.

Club Growth Director

Motion: That the Club Growth Director's report as printed in the Agenda and Reports Book as amended be adopted.

Moved: Monique Tonna	Seconded: Scott Johnston	Carried
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Discussion: There was no discussion.

Public Relations Manager

Motion: That the Public Relations Manager's report as printed in the Agenda and Reports Book be adopted.

Moved: Anna Farr	Seconded: Tanya Wickham	Carried
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Discussion: There was no discussion.

Immediate Past District Director

Motion: That the Immediate Past District Director's report as printed in the Agenda and Reports Book be adopted.

Moved: Shirley Childs	Seconded: Sue Hereford-Ashley	Carried
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Discussion: There was no discussion.

DIVISION REPORTS

All Division Reports

Motion: That the Division Director reports as printed in the Agenda and Reports Book be adopted.

Moved: Mark Walker	Seconded: Sally Ann Johnston	Carried
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Discussion:

- Amendment to Macquarie Division – A3 H&TT Contest moved from 10th to 3rd November.

MOTIONS ON NOTICE

Motion 1: Officer Appointments

Motion: That the District Director's appointment of Public Relations Manager Anna Farr, Administration Manager John New, Finance Manager Geoff Pullen, Area 1 Director Peter Robertson, Area 4 Director Ajanta Moitra, Area 9 Director Mark Paton, Area 18 Director Bob McDermott, Area 20 Director David Maddigan, Area 22 Director Luke Donabauer and Area 31 Director David Griffiths, be confirmed.

Explanation: In accordance with District Administrative By-law Article VII (c) the appointment of the Public Relations Manager, Administration Manager, Finance Manager and Directors for each Area, where appointed, is to be confirmed by the District Council.

Moved: Udo Moerig	Seconded: Michael Said	Carried
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MOTIONS FROM THE FLOOR

Motion: That continuing motion B3 be rescinded

Explanation: The Continuing Motion prescribed how we issued the Agenda & Reports Book. Rescinding Motion B3 has us meet Toastmasters International requirements. This is to notify the District Council of the meeting 4 weeks in advance. Further, to send out the agenda 2 weeks before the meeting. We can post the Agenda & Report book on the D90 website for access by members.

Moved: Udo Moerig	Seconded: Geoff Pullen	Carried
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Discussion:

- Finance Manager acknowledge delay in providing financial reports for A&R book. End of year activities at TI plus the relocation made it difficult to finalise financial reports to meet publishing deadline.
- As mentioned during explanation this change is in line with Toastmasters International guidelines.
- District Director acknowledged feedback from participants there was not a lot of time to review and absorb the A&R book prior this meeting.

General Business

- Missing CL Handbooks – The TRIO raised with senior management at TI, and they are looking into this. 300 in Oceania region were not delivered due to an issue with regional distributor. Unsure at this stage if clubs will eventually receive the handbooks, waiting for confirmation from TI.
- The handbooks are available for download from TI free of charge. District recommends not using older ones, as there may be changes.
- Contests Schedule – Both Division and District will hold all 4 contests in one event in 2019. However clubs and areas may choose to hold two rounds of contests per current practice or one contest day. Work with your Area Director to align with plans for Area Contest.
- Toastmaster Week was confirmed as 17-23rd February 2019.
- Workshop for Presidents, VPM's, and VPPR's will be held in November. Webinar access will also be available to allow all clubs to participate.
- More info to come, this will be shared with clubs.
- Club DCP Ribbons – when can clubs expect to receive these – PQD confirmed they are sent by TI. District will follow up to find out when distributed.

Announcements

- **24-26 May 2019:** District 90 Toastmasters Annual Conference. Location to be advised within next 2 weeks. Finalised in Sydney.
- Thank you to the District Publications Officer Leanne Kirchner for producing the Agenda and Reports Book for this meeting. The work involved in preparing the Agenda and Reports Book is no small task. In addition, please also thank our ever vigilant proof-readers Jan Vecchio and Debbie Tibbles.
- Area Director Training is being held on Saturday 22nd September at Waitara Magpies, 10am for 10.30am start.
- Hold Sunday 3rd Feb 2019 for the next Area Director training.
- 2 virtual District Executive Meetings are scheduled for 11th Nov 2018 and 10th Mar 2019.
- Is there any update to the Speechcraft program in recognition of speeches carried through to club membership with Pathways? Only the Ice Breaker speech can be credited from Speechcraft towards Pathways. Clubs must stay with existing Speechcraft program / format - no deviation from existing program.

Close

Thank you to everyone for attending and all who participated and assisted in this meeting.

This District Council is adjourned.

Meeting closed at 3:30pm.

Certified as a true and accurate record..... _____

Correspondence

District 90 Correspondence Inwards 2018-2019

N°	Date	To	From	Details
R033	7/9/18	Michael Fong	AM	Sept District Council Meeting
R034	8/9/18	Lynne Harris	DD	D90 Virtual DC Meeting
R035	10/9/18	Jenni Barr (TI)	DD	Re: Toastmasters: Insurance Coverage / Molestation et al
R036	19/9/18	Districts (TI)	DD	Re AD appointment - Frank O'Connor
R037	19/9/18	Districts (TI)	DD	Re AD appointment - Frank O'Connor
R038	23/9/18	Chin-Hwi Ang	DD	Winding up of Hunter Trainers Toastmasters Club
R039	25/9/18	List Request TI	AM	Error - D90 membership report
R040	25/9/18	Districts (TI)	PQD	Re Club Leadership Kits
R041	26/9/18	Districts (TI)	DD	Re D90 / District Success Plan
R042	28/9/18	Chin-Hwi Ang	CGD	Hunter Trainers Toastmasters - request for club details to be taken off D90 website / TI Find a Club
R043	28/9/18	Chin-Hwi Ang	CGD	Re Hunter Trainers Toastmasters - request for club details to be taken off D90 website / TI Find a Club
R044	30/9/18	AM	DD	Vodafone status
R045	30/9/18	DD	PQD, CGD	Vodafone
R046	2/10/18	List Request TI	AM	Re Error - D90 membership list report
R047	2/10/18	Districts (TI)	DD	Re D90 / vote to ratify minutes of virtual district council
R048	2/10/18	List Request TI	DD	Re D90 member and officer lists
R049	2/10/18	List Request TI	DD	Re D90 member and officer lists
R050	3/10/18	Districts (TI)	DD	Re Speech contest rule book / general rules / eligibility
R051	3/10/18	List Request TI	DD	Re D90 member and officer lists
R052	4/10/18	Tracking (TI)	PQD	Re Club Leadership Kits
R053	6/10/18	Speech Contests (TI)	DD	Re Speech contest rule book / general rules / eligibility
R054	10/10/18	Joanne Keevers	DD	Re D90 / membership payments by wire transfer
R055	12/10/18	Renewals	DD	Re D90 / membership payments by wire transfer
R056	12/10/18	Joanne Keevers	DD	Re D90 / membership payments by wire transfer
R057	13/10/18	Chin-Hwi Ang	DD	Re Winding up of Hunter Trainers Toastmasters Club - and close our Authority to Organise charter form with TI
R058	14/10/18	Membership (TI)	AM	Re member 2 clubs but only one club displays
R059	14/10/18	Chin-Hwi Ang	DD	Re Winding up of Hunter Trainers Toastmasters Club - and close our Authority to Organise charter form with TI
R060	15/10/18	Alicia Curtis (Hdiv Dir)	AM	Vodafone status
R061	16/10/18	Districts (TI)	DD	Re Find a Club / Toronto NSW
R062	17/10/18	Districts (TI)	DD	Re Find a Club / Toronto NSW
R063	18/10/18	Membership (TI)	PQD	Re Wire transfers of membership dues
R064	23/10/18	Districts (TI)	AM	Re AD appointment - Frank O'Connor

R065	25/10/18	Membership (TI)	DD	Re Fossickers Way
R066	26/10/18	Ian Lipski	FM	Re Oxley Division Contest
R067	27/10/18	Supply Orders (TI)	DD	Re D90 supply order
R068	31/10/18	Districts (TI)	DD	Re D90 / District Awards / Amend 2015-2016
R069	15/11/18	Carol Williams	DD	Tuggerah Lakes Toastmasters Club
R070	20/11/18	Districts (TI)	DD	D90 Area 8 Director / Frank O'Connor / Resignation
R071	21/11/18	Districts (TI)	DD	WSU - realignment to correct division/area
R072	28/11/18	Districts (TI)	DD	D90 request for coaches
R073	30/11/18	Club Coach (TI)	DD	D90 request for coaches
R074	5/12/18	Membership (TI)	DD	D90 / Deceased members / remove email addresses from TI mailing records
R075	6/12/18	Club Coach (TI)	DD	D90 request for coaches
R076	7/12/18	Education Program (TI)	PQD	HPL Paperwork
R077	8/12/18	Club Coach (TI)	DD	D90 request for coaches
R078	18/12/18	Lark Doley (TI)	DD	D90 / Club 993455 / Yamba Yabbies
R079	20/12/18	Districts (TI)	DD	Requirements for ALS/DTM - Gavel Club
R080	20/12/18	Darci Maenpa (TI)	DD	D90 request for coaches
R081	3/1/19	Supply Orders (TI)	DD	District 90 Supply Orders
R082	26/1/19	The Coombs Family	AM	Sincere thanks - for card re passing of Tony Coombs
R083	31/1/19	District Financial Questions (TI)	AM	Kim Nguyen is set up in Intacct
R084	31/1/19	Districts (TI)	AM	Ack re new Finance Manager, resignation of ADs 8 and 25
R085	6/2/19	Education Program (TI)	PQD	Districts Pathways Guide credit tracking
R086	9/2/19	Corporate Relations (TI)	DD	D90/Toastmasters Week/Potential for new corporate clubs
R087	17/2/19	John Quinn	DD	Toastmasters Week
R088	1/3/19	District Financial Reports (TI)	DD	D90/Audit report for December 2018
R089	12/4/19	Areti Goddess Events	Webmaster	Offering (offer to collaborate with communication events)
R090	17/4/19	Education Program (TI)	DD	D90 / Lodging Award / ALS / Pathways Guide

District 90 Correspondence Outwards 2018-2019

N°	Date	To	From	Details
S035	7/09/2018	Michael Fong	AM	Reply re September District Council Meeting
S036	9/09/2018	Jenni Barr (TI)	DD	Re: Toastmasters: Insurance Coverage / Molestation et al
S037	10/09/2018	Jenni Barr (TI)	DD	Re: Toastmasters: Insurance Coverage / Molestation et al
S038	18/09/2018	Districts (TI)	DD	AD appointment / Frank O'Connor
S039	23/09/2018	Speech Contests (TI)	Budgets Officer	Clarification of contest rules - one line jokes
S040	25/09/2018	Districts (TI)	PQD	Club Leadership Kits
S041	28/09/2018	Chin-Hwi Ang	DD	Hunter Trainers Toastmasters Club
S042	30/09/2018	AM	PQD	Vodafone status
S043	30/09/2018	Districts (TI)	DD	D90 / Vote to ratify minutes of Virtual District Council
S044	1/10/2018	List Request TI	DD	D90 Member and Officer Lists
S045	1/10/2018	District Financial Reports (TI)	FM	D90 Budget
S046	2/10/2018	List Request TI	DD	D90 Member and Officer Lists
S047	2/10/2018	List Request TI	DD	D90 Member and Officer Lists
S048	2/10/2018	Districts (TI)	DD	Speech Contest Rulebook / General Rules / Eligibility
S049	9/10/2018	Membership (TI)	PQD	Wire transfers of membership dues
S050	10/10/2018	Renewals	DD	Membership payments by wire transfer
S051	11/10/2018	Membership (TI)	DD	Fossickers Way
S052	12/10/2018	Joanne Keevers	DD	Membership payments by wire transfer
S053	13/10/2018	Chin-Hwi Ang	DD	Wind up of Hunter Trainers Toastmasters Club
S054	14/10/2018	Districts (TI)	DD	Find a Club / Toronto NSW
S055	16/10/2018	Districts (TI)	DD	Find a Club / Toronto NSW
S056	24/10/2018	Finance Committee	DD	Oxley Division Contest
S057	20/10/2018	Jason Cornelius	AM	Get well card - Jason Cornelius
S058	20/10/2018	David Redwood	AM	Get well card - David Redwood
S059	26/10/2018	Finance Committee	PQD	Oxley Division Contest
S060	26/10/2018	Finance Committee	CGD	Oxley Division Contest
S061	26/10/2018	Supply Orders (TI)	DD	D90 Supply Order
S062	26/10/2018	Finance Committee	PQD	Oxley Division Contest
S063	30/10/2018	Districts (TI)	DD	D90 / District Awards / Amend 2015-2016
S064	15/11/2018	Carole Williams	DD	Tuggerah Lakes Toastmasters Club
S065	27/11/2018	Carole Williams	DD	Tuggerah Lakes Toastmasters Club
S066	19/11/2018	Districts (TI)	DD	D90 Area 8 Director / Frank O'Connor / Resignation
S067	21/11/2018	Districts (TI)	DD	WSU - realignment to correct division/area
S068	27/11/2018	Districts (TI)	DD	D90 request for coaches
S069	1/12/2018	Membership (TI)	DD	D90 / Deceased members / remove email addresses from TI mailing records
S070	6/12/2018	Club Coach (TI)	DD	D90 request for coaches
S071	6/12/2018	Education Program (TI)	PQD	HPL Paperwork
S072	8/12/2018	Club Coach (TI)	DD	D90 request for coaches
S073	13/12/2018	Club Coach (TI)	DD	D90 request for coaches

S074	17/12/2018	Lark Doley (TI)	DD	D90 / Club 993455 / Yamba Yabbies
S075	19/12/2019	Districts (TI)	DD	Requirements for ALS/DTM - Gavel Club
S076	5/12/2018	Shirley Crisp	AM	Sympathy card - passing of Richard Crisp
S077	13/12/2018	Jeffin Lim	AM	Wedding congratulations card
S078	20/12/2018	Beryl Coombs	AM	Sympathy card - passing of Tony Coombs
S079	2/01/2019	Supply Orders (TI)	DD	District 90 Supply Orders
S080	6/02/2019	Districts (TI)	DD	D90/Toastmasters Week/Potential for new corporate clubs
S081	8/02/2019	Greg Wingrove (TI Finance Team)	DD	D90/6 month audit
S082	13/02/2019	Eric Foster	DD	Re Insurance Policy / Bunnings Event
S083	20/02/2019	John Quinn	DD	Toastmasters Week
S084	28/02/2019	District Financial Reports (TI)	DD	D90/Audit report for December 2018
S085	8/02/2019	Mark Jackson	AM	Get well soon card
S086	10/02/2019	John Jennings	AM	Get well soon card
S087	15/02/2019	Glenis Navin	AM	Get well soon card
S088	3/03/2019	Anna Farr	AM	Thinking of you card
S089	17/03/2019	John Inglis	AM	Sympathy card
S090	17/03/2019	Justyn Phillips	AM	Sympathy card
S091	12/04/2019	Districts (TI)	DD	D90 / Lodging Award / ALS / Pathways Guide

REPORTS

Audit Committee Report

The District 90 Audit Committee has undertaken the mid year audit of the District 90 financial records for 2018-19.

Relevant findings are as follows:

- The documents accurately reflected income and expenses during the 6 months reviewed, as well as the state of financial holdings as at December 31, 2018.
- Documentation and approval procedures were consistent with the requirements specified by Toastmasters International.
- Recording of transactions was not carried out in the timeframe required, and monthly reports were not submitted as required, which complicated the verification of the accounts. However, there is no evidence that this had any other implications other than purely administrative ones.

I would like to acknowledge the two other auditors: Sally Morton DTM and David Tomlinson ACS for their expertise and commitment throughout this process.

Demian Coorey DTM

D90 Audit Committee Chairman 2018-19

Finance Manager's Report

Finance Result for the First Half Fiscal Financial Year 2018/2019

District 90 incurred a surplus of \$10,686.80 for the 6 months end 31 December 2018. This is a positive variance of \$2,959.80 compared with the District budget. An analysis by portfolio follows.

Membership Revenue

Membership Revenue is slightly improved by \$1,190.65. Membership revenue is a quarter of the total Membership Payments by members of District 90 to Toastmasters International.

Other Revenue

Other revenue is \$671 improvement on budget. This is made up of GST refunds from the ATO .

Marketing

Marketing has a large surplus with the variance of \$4,605.56 compared with the budget. Marketing expense is the marketing efforts within the community, support for new and developing clubs and training and coaching under strength clubs. Since 1 January, significant expenditure has been incurred for a marketing exercise at the Sydney Easter Show.

Communications and Public Relations

CPR is significantly below budget by \$3,402. This portfolio consists of information technology and website expenses. Bills from these expenses have been received and paid since 1 February.

Education and Training

Education and Training expenses also below budget by \$2,928.37. This portfolio consists of training club and District leaders and conducting Winning Sundays seminars.

Administration

Administration is \$1,990.22 over budget. This portfolio consists of costs associated with the running and operating District as a whole.

Travel

Travel is significantly over budget (\$7,263.50). This portfolio provides partial reimbursement of travel expenses for District officers on official business.

General

Audit

The Mid-Year Audit was held on Tuesday 25 February 2019 and Thursday 28 February 2019. The claims, statements and relevant financial supporting documents for the half year finance report were provided to the Audit Committee Chair, Demian Coorey, and his team (Sally Morton and David Tomlinson). The team conducted a thorough audit of all transactions supplied. The Certification for December 2018 and Audit Committee Guidelines were signed by District Director, corresponding Finance Manager, all members of the Audit Committee and submitted to WHQ.

Thanks

Many thanks to the following people, without whom this role could not be completed:

- Gail Heggie – Claims Officer: for her efficiency in managing and processing the large number of claim requests.
- Demian Coorey, Sally Morton and David Tomlinson – Audit Team: for keeping a tight watch over the District financial processes and offering proper guidelines for managing District finances.
- Gary and Elizabeth Wilson – Supplies Officers: for managing Toastmasters Supplies Australia (TSA), supporting the growth of Toastmasters in Australia.
- Jan Vecchio – Conference Chairman 2019: for the successful organisation of the 2019 Annual Conference and giving precious advice for finance management.
-

Kim Nguyen
Finance Manager

End Year Results 2018

End Year Results 2018 - Actual vs. Budget Summary

District 90 31-12-2018

Net Income Balance

Month Ending 31-12-2018			01-07-2018 Through 31-12-2018		
Actual	Budget	Variance	Actual	Budget	Variance
District Revenue					
589.23	810.00	(220.77)	42,792.65	41,602.00	1,190.65
0.00	0.00	0.00	3,171.00	2,500.00	671.00
<u>589.23</u>	<u>810.00</u>	<u>(220.77)</u>	<u>45,963.65</u>	<u>44,102.00</u>	<u>1,861.65</u>
District Expenses					
0.00	928.00	(928.00)	861.44	5,467.00	(4,605.56)
0.00	542.00	(542.00)	0.00	3,402.00	(3,402.00)
(101.66)	1,525.00	(1,626.66)	1,881.63	4,810.00	(2,928.37)
1,329.27	180.00	1,149.27	3,980.22	1,990.00	1,990.22
934.91	1,830.00	(895.09)	25,803.50	18,540.00	7,263.50
384.99	361.00	23.99	2,750.06	2,166.00	584.06
<u>2,547.51</u>	<u>5,366.00</u>	<u>(2,818.49)</u>	<u>35,276.85</u>	<u>36,375.00</u>	<u>(1,098.15)</u>
<u>(1,958.28)</u>	<u>(4,556.00)</u>	<u>2,597.72</u>	<u>10,686.80</u>	<u>7,727.00</u>	<u>2,959.80</u>

Available Funds

Available Funds - Balance as at 31 December 2018

District 90	31-12-2018
Available Funds	

Available Funds

Cash & District Reserve

Cash

Cash - Commonwealth 8508	58.62
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Cash - Commonwealth 8516	3,553.81
--------------------------	----------

Total Cash	3,612.43
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District Reserve	90,528.84
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Total Cash & District Reserve	94,141.27
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Minimum District Reserve Required at Year End	(21,480.88)
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Total Available Funds	72,660.39
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District Director's Report

"Success for our members"

Successful members are better prepared for activities in the community and in their careers. For the club, the Distinguished Club program reflects member successes.

Club Mission

We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth.

District Mission

We build new clubs and support all clubs in achieving excellence.

Changes this year

"Nothing is more certain than change" – Heraclitus, 535 BC.

Toastmasters International (TI) gave us significant change.

1. Districts no longer hold a live District Council meeting in November. Instead, they hold a virtual District Council meeting in September.
2. District Executive Committee meetings may be either live or virtual, in addition to holding two training days for Division and Area Directors.
3. All District Contests must be held at the Annual Conference.
4. International Speech Contest changes include Region quarter finals (by video), with region winners proceeding to the semi-finals. The semi-finals winners proceed to The World Championship of Public Speaking. The latter two are held at the International Convention (August).
 - Our region includes eight districts: Australia (five), New Zealand (two) and Brunei, Indonesia, West Malaysia (one).
5. The Region Adviser visit became an annual event. Thank you to Coral McVean for her visit. We completed promotion calls to many corporations and local councils. Coral assisted with our Emerging Leaders training program.

The TI Board acknowledges the overall decline in membership growth and organisation performance world-wide. To help clubs and districts achieve success and possibly boost membership growth it agreed to two short term changes.

- a. Club Coach: Grant credit as a district leader where the club coach is successful for the periods 30 June 2019 and 30 June 2020.
- b. Distinguished District: Goals changed to Net Membership Payments Growth 1.5% and Net Club Growth 1.5%. for the periods 2018-19 and 2019-20. Club Based Distinguished Program goals is unchanged (40% of Clubs).

Pathways

Thanks to Program Quality Director Udo Moerig and Leadership Institute Chairman Gill Walker. They managed ongoing training for the Pathways education program. The sessions: Pathways Unravelling and Pathways Quickstart.

Our members

Over the past three years I have had the honour of meeting members across the district, at district events, club meetings and club events.

Many members continue their membership to keep in touch with Toastmaster friends and to ensure their speaking and leadership skills remain sharp.

Members work tirelessly to promote Toastmasters by conducting Speechcraft Courses, preparing and delivering educational sessions to members, keeping websites and social media pages current and mentoring members so they receive the best learning experience.

The Future

The incoming District Leaders (Trio), who will lead us for 2019/20, will complete the transition from the Traditional program to Pathways. I wish them every success.

Thank you

I thank the members of our clubs for their support and contributions while I progressed through the District Leader roles. Club members and their teams 'rock'.

Thank you to staff officers:

Anniversaries Officer, Bruce George

Archivist, Leanne Kirchner

Audit Committee Chairman, Demian Coorey assisted by David Tomlinson and Sally Morton

Claims Officer, Gail Heggie

Data Scientist, Greg Harris

District Photographer, Suben Subenthiran

Leadership Committee Chairman, Past District Governor/Director Committee Chairman, Shirley Childs

Logistics Manager, Tanya Wickham

Online Enquiries Officer, John Inglis

Parliamentarian, Postmaster, Supplies Purchasing Officer, Alignment Chairman, OAM Gary Wilson

Publications Officers, Leanne & Bob Kirchner

Proxy Prowler, Club Administration Officer, Michael Said

Proof-readers, Jan Vecchio and Debbie Tibbles

Sound team led by Greg Holterman assisted by Laurel Holterman

Supplies Sales Officer, OAM Elizabeth Wilson

Telephone Enquiries Officer, Helene Buckman

Webmaster, Newsletter Officer, Bob Kirchner

Thank you to:

Fellow Trio members: Program Quality Director Udo Moerig and Club Growth Director Monique Tonna. We spoke weekly to ensure we remained in the picture as the year progressed.

Senior Management Committee: Public Relations Manager Anna Farr, Finance Managers Geoff Pullen (to 31/12/2018) and Kim Nguyen (from 01/01/2019), Administration Manager John New and Immediate Past District Director Shirley Childs.

Division Directors: Lee Buckley (Eastern), Alicia Curtis (Hawkesbury), Joanne Keevers (Macquarie), Leanne Kirchner (Northern), Sue Hereford-Ashley (Oxley), Mark Walker (Western) and the hard-working Area Directors in each Division

Past District Governors and Directors.

Mentor: Patti Bertram.

My wife, Kim Reed, who gave her unqualified support during my journey over the past four years.

The four years I held District Leader roles are one of the most rewarding periods of my life. This is both for the friendships that developed and for the experience I gained during the process. Thanks to each of you.

Phil Reed DTM
District Director

Program Quality Report

Success for Our Members is the theme our District Director, Phil Reed chose for this year.

It's so true!

Encouraging each member to be successful to the best of their ability, is what Toastmasters is all about. And if all members succeed to the best of their ability, our clubs, our areas, our divisions and our District will all be successful.

So, how do we measure success?

Success is something we measure against our own individual goals such as undertaking a leadership role, completing 'X' number of speeches and mentoring others and watching them develop. There are many personal measuring sticks. At club, area, division and District level, success is measured against Success Programs designed by Toastmasters International.

Whichever "success" is being aimed for, it always comes back to one thing - "Success for Our Members". The success of our members is critical to the success of our clubs, areas, divisions and our District.

As Program Quality Director, my role in the success of our members falls broadly under the headings of Education Goals and Training Programs.

Education Goals

These goals equate to the number of education awards achieved and lodged in Club Central and the conduct of Club Leadership/Officer Training and other training undertaken throughout District.

Education Awards: For whatever reason not all awards that are achieved, are lodged in Club Central. Members may wish to hold back on lodging an award and this is fine. However, note that for credit to be received for awards completed in the traditional program, all awards must be lodged by 30 June 2020. It may also be that members have asked for awards to be submitted but due to clerical errors or other mix-ups, they have not been lodged in Club Central. If you have submitted an award and have not yet received recognition from Toastmasters International, contact your Base Camp Manager/Vice President Education and ask them to check it for you.

At the time of writing this report, District 90 members have lodged the following awards:

Pathways	Traditional Program	Leadership Excellence (HPL project)	Distinguished Toastmaster Award	Total
445	336	16	10	807

Congratulations to all! These numbers compare with 777 awards for last year. But it must be remembered that recognition in Pathways comes earlier than in the traditional program. There is still time to lodge more awards. Wouldn't it be great to reach 1,000? It's possible!

Training Programs: The main emphasis in training is Club Leadership/Officer Training.

At the time of writing, 100 clubs have been recorded as having 4 or more officers trained in Round 2 Club Leadership Training. Congratulations to these clubs. I ask all Division Directors to supply their Area Directors and clubs with a copy of the Club Officers Trained Report and update details where necessary. This must be done by 31 May. Club Officers should also check what is recorded in their Distinguished Club Program Reports available through Club Central and the Distinguished Performance Reports in Leadership Central on the Toastmasters International website.

We are currently planning and preparing Round 1 Club Leadership Training for the 2019-20 year.

Other District-wide training will continue to be organised. Major emphasis in this year has been on Pathways, but sessions on other topics, such as Sponsors, Mentors and Coaches; and Make 'em Laugh have also been available.

These sessions have been centred around the metropolitan area due to population concentrations and economics. Our education team is looking at alternative means to deliver the training to our regional areas in the future.

Distinguished Club Program

The DCP is a measure of the success of a club, both in education/administration awards and in membership retention and recruitment.

A club attains Distinguished status if it achieves five of the education/admin awards and meets the membership requirements of 20 members or a net growth of 5 members. At the time of writing, District 90 has 30 clubs that have achieved Distinguished status or better:

Division	Eastern	Hawkesbury	Macquarie	Northern	Oxley	Western
	3	10	8	1	2	6

It is good to see that all divisions have at least one club Distinguished or better. There are many clubs which have met at least 5 goals and with increased membership between now and 30 June, will become Distinguished or better.

Part of the criteria for an Area to be distinguished is the requirement to have 50% of the clubs in the area distinguished; and for a Division to be distinguished, the requirement is to have 40% of the division’s club base distinguished. The overall requirement for the District to be distinguished to increase its club base by 1.5%, its membership payments by 1.5% and have 40% of its club base to be Distinguished or better.

Here are the figures as per the Dashboard header:



Thank You

I can't finish without acknowledging several people who have guided, helped (threatened) me over my Program Quality Director journey - District Director, Phil Reed; Club Growth Director, Monique Tonna; Leadership Institute Chairman, Gill Walker; Pathways Information Officer, Tracie Causley; Chief Judge/Contest Budgets, Debbie Tibbles; Mentors - Bob Kirchner, Reg Stewart, Mike Kano-McCallum (and many others) and my sounding board, sympathetic ear (not always) and Conference Chairman, Jan Vecchio.

Most of all, I thank **YOU**, the members of District 90, for electing and giving me the opportunity to be your Program Quality Director.

Success for Our Members is at the heart of our District.

Your success as a member, creates success for your Area, your Division and your District.

YOU are the District, **YOU** are Toastmasters!

Udo Moerig DTM
Program Quality Director

Club Growth Report

Wow.... when I started in this role, past District leaders warned me of how fast this time goes and in the blink of an eye, the year is almost over!

Club Status

At the time of writing this report, the dashboard figures from TI are:



- Unfortunately, we have lost a few clubs this year:
 - Fossickers Way
 - Yamba Yabbies
 - FastTrack
- There have been 2 new clubs start this year:
 - Western Sydney University chartered in October 2018
 - Fujitsu chartered in January 2019
- The reduction in base clubs of 157 to the current 145 is due to clubs not renewing the minimum of 8 members. We are currently working with these clubs to confirm all dues have been lodged to Toastmasters International or, if required, club coaches are appointed.
- Other demonstration meetings have been organised/held, with new clubs in progress:
 - SAP held a demonstration meeting on 16th April 2019
 - Penrith CBD Corp has organised a demonstration meeting for 7th May 2019
 - Parramatta CBD has organised a demonstration meeting for 9th May 2019
 - Alstonville is in discussion to hold a demonstration meeting prior to the end of the year

Easter Show

This year saw District 90 and District 70 combine to hold the largest Toastmasters marketing campaign in NSW. For the first time, we held a stall in the lifestyle pavilion at the Easter Show which had an estimated foot traffic of 1 million people.

Over 150 members volunteered to attend the stall during the 12-day period and we have reached out to all interested parties over the last month with further information.

The camaraderie and spirit I saw at the stall was truly phenomenal. A HUGE Thank You to everyone involved in this extravaganza event. It could not have been a success without you.

Coming Up

- TALK IT UP Membership Challenge - from 1st May to 30th June – Clubs which achieve the goal of adding 5 new, dual or reinstated members in this period go in the draw to win a pull up banner.

Finally...

I joined Toastmasters in 2011 so that I could gain confidence speaking in meetings at work and presenting. I never imagined being in a leadership role like the Trio. It would be remiss of me not to take this opportunity to THANK MY HOME CLUB (Parramatta Toastmasters) for giving me the foundations of leadership at club level and guiding me in the District roles I've held thus far, and to THANK MY FAMILY for their support and understanding this year.

Lastly, THANK YOU to all District 90 members for your support and giving me the opportunity to serve as Club Growth Director. It has been both a privilege and pleasure.

Monique Tonna ACS ALB
Club Growth Director

Public Relations Report

As we head into the final months of the Toastmasters year there have been many achievements to be proud of as well as many lessons learned.

I was delighted to be able to present a PR workshop last December in conjunction with expert presenters from Hawkesbury Division and District 70. The workshop was well attended and, following the event, some clubs prepared their own communications strategies, while others sought public relations advice and assistance. In addition, a full day workshop was held in March – “Speech Writing”, and “Including Humour in your Assignments”, presented by the charismatic Joseph Boutros.

The PR Portal on the District 90 website has been revised; material from the workshop is available and existing resources have been updated. In conjunction with the District Director and Region Advisor, scripts have been developed to assist with meetings or calls with councils and major corporations to encourage them to host and sponsor new clubs in their workplaces.

While there were several Toastmasters Week events held across the District, we were hampered by the choice of date in February which coincided with Seniors Week. The February timing (so close to the December-January ‘silly season’) left us short of pre-promotion time.

We join Toastmasters to learn and I have learnt so much this past year. Probably most importantly I’ve learnt to reach out and ask for help – we achieve great results by working as a team. Serving as your Public Relations Manager has given me a deeper understanding of the wonderful community we have in Toastmasters in Australia and across the world.

Many clubs have celebrated milestone anniversaries this year and it has been wonderful to assist some of them to promote these important events to their local communities.

I had the opportunity to participate in Zoom conference calls with other PRMs from Region 12, and to share ideas and knowledge with the group. I presented to this group on topics such as ‘Branding’ and ‘Preparing Media Releases’ and was even asked to assist the two New Zealand districts with media releases for upcoming national events.

I was also fortunate to be able to take part in a conference call for the Region’s District Officers with Toastmasters International President, Lark Doley. Lark is an inspiring leader and she reminded us all to reflect on the goals we set ourselves at the start of this year and finish strong. She explained that it’s important to share the ‘gold’ of Toastmasters which are the skills we learn, and these skills are more precious than gold. Communication and leadership and the values we share as Toastmasters can play such an important part in spreading greater understanding in this troubled world.

Please don’t hesitate to reach out to me for any assistance you need with public relations or branding to help your members achieve their Toastmasters ‘gold’.

Anna Farr CC CL
Public Relations Manager

Immediate Past District Director Report

Our District Director's theme this year is Success for Our Members. I wholeheartedly agree with this theme and highlight that success means different things to different people.

The Distinguished Club Program is an indicator of success but does not give the whole story. Clubs are made up of members and it is their personal successes which give Toastmasters clubs the impetus for growth and to thrive.

There are many successful stories to share.

A member who could not utter one word for Table Topics willingly took up the President's role within six months.

Another member whose dream was to work in one of the big four accounting firms, secured one of two positions offered. There were 40 candidates and she was the only one who knew how to organise groups into teams and understood time management. She attributed these skills to Toastmasters. As I am writing she is going further up the ranks.

A club member mentoring another to be successful in gaining employment in a pharmaceutical company, not just with one interview but three. The willingness of the mentor to spend time and go through the whole interview process including how to make effective slide presentations contributed to the success.

The above are just three stories out of millions. The accomplishments and achievements, interactions, connections and relationships we build in Toastmasters are worth a mint. They are often unsung and not promoted.

For some, success means the ability to take part in speech contests. The growth and development in contestants is quite phenomenal the higher they progress. Contestants stretch themselves, are dedicated to working hard and practice to ensure they perform to the best of their ability.

For others, success means serving the members by assuming leadership roles from club to District, from club coach to club mentor, from staff officers to the sound team and photography amongst many other roles. These roles contribute immensely to the development of our members. The roles of these leaders cannot be underestimated. They play major roles in the operation and success of the District.

It is a complex task to find one definition of success, because it can have many different meanings. We join Toastmasters for different reasons but the one thing we all end up with is in the success of our transformation no matter how small or big.

We arrive at the point where we understand why success can have such different meanings and interpretation for different people. Real success is a never ending process. It is a process of self-knowledge and self-awareness. Real success is also about creating value and about creating opportunities for our members.

Congratulations to our current team for caring and looking after the success of our members. To the incoming team, all the very best to create more success for our members.

Shirley Childs DTM
Immediate Past District Director

Eastern Division Report

Our team had big shoes to fill as we attempted to build on the previous year's performance. Unfortunately, we lost one club so looked at this as an opportunity for consolidation as we lay the foundation for the future.

Club Leadership Training

Falling attendance at training sessions continues to be a concern for Eastern Division with only 61% and 56% of Club Executives trained in the last two rounds of training despite positive feedback on the increased interactive and hands-on approach used.

Congratulations to *Alpha*, *Blue Gum Flat*, and *Toronto* for having all Club Executives trained in the first round, *Cessnock City* and *Coastal Communicators* for having all Club Executives trained in the second round, and *Dynamic Dora Creek* for having all Club Executives trained in both rounds!

Membership

The Division has experienced a 12.38% decline in membership to date with 85% of clubs under charter strength despite continuous PR initiatives, membership drives, and club coaching efforts. The dissolution of a club did not help. The question remains – how do we assist low-membership clubs to rebuild to charter strength?

New Clubs / Prospective Clubs

ATO Gosford has expressed interest in forming a new Toastmasters club with Jan Cummings, Debbie King and myself assisting as Club Sponsors and/or Mentors. There is also a prospective breakfast club in the Newcastle region.

Pathways

Many members are still completing their educational awards under the traditional education program to meet the 30 June 2020 deadline. It is encouraging to see many members have also taken up Pathways and completed various levels (56 Level 1, 21 Level 2, 15 Level 3, three Level 4, and one Level 5 completions to date), thanks to the support from club champions, the Pathways team and members who have completed Pathways levels.

General

We are now on the home stretch, and there is still plenty to do as we consolidate for the year. Eastern Division has three Distinguished clubs with *Alpha* and *Port Hunter* achieving 10/10 goals, and *Gosford City* achieving 5/10 goals so far. There are 13 more clubs on track to achieving Distinguished status by June 2019 subject to meeting the required membership base.

We wish Robert Bath (Evaluation), Jeremy Brew (International Speech), Pieta Beggs (Table Topics), and Shirley Goodbar (Humorous Speech) the very best as they represent Eastern Division and do us proud at the District Contests during the Annual Conference.

I would like to thank my wonderful team of Area Directors (Nellie Beggs, David Coleman, Bob Lynch, Fiona Bogaerts, Scott Johnston and Stephen Needs) for the great work they have done, and for making this a most enjoyable and rewarding year.

Lee Buckley ACB, ALB
Eastern Division Director

Hawkesbury Division Report

As we march towards the final weeks of the 2018/19 Toastmasters year, Hawkesbury Division has had many achievements since the 1st July. Some of these highlights include:

- Approximately 56% of all Clubs in Hawkesbury Division have achieved the minimum of four (4) officers trained in both Club Leadership Training sessions – that is 18 of the 32 clubs.
- 10 of the 32 clubs have now achieved Distinguished or better. This represents 32% of all clubs in Hawkesbury Division.
- Brian Johnson was the first Area Director in Hawkesbury Division to submit 100% of his Official Area Director Club Visit Reports and did so in early April.
- Balgowlah RSL Toastmasters Club achieved 10/10 prior to 31st March 2019 and was the first club in Hawkesbury Division to be President's Distinguished. Congratulations to President Pauline Gilchrist DTM and her team.

Clubs in Formation / Prospective Clubs

Several members of Hawkesbury Division gathered in mid-April and held a demonstration meeting at **SAP Global**. This was a success and the L&D trainer requested a follow up Demonstration Meeting. We are aiming to charter this club by no later than mid-June 2019.

Clubs in Danger and Payments

Hawkesbury Division started the year with 32 Clubs. At present there are two clubs with less than the minimum of 8 members; these are Oracle Toastmasters Club (A6) with 5 members renewed and The Morning Stars Toastmasters Club (A10) with 3 members renewed. Oracle Toastmasters Club is now reinvigorated with a new President at the helm. They are holding a Demonstration Meeting on Wednesday 1st May 2019 and will be assisted by their Area Director Brian Johnson (A6) and District Director Phil Reed. Oracle Toastmasters Club has also requested a Club Coach. Several candidates are being discussed at the time of writing. The Morning Stars Toastmasters Club is putting effort into looking for a new venue and also deciding whether to continue with a morning meeting or change the meeting time to lunchtime.

Distinguished Clubs for 2018/19 to date

Congratulations to the following 10 Clubs which have achieved Distinguished or better:

Area 6 – Chatswood Early Risers Toastmasters Club

Area 8 – Dee Why RSL Toastmasters Club and Avalon Beach Toastmasters Club

Area 10 – Choice Toastmasters Club

Area 19 – Magnificent Mosman Toastmasters Club

Area 22 – Harbord Diggers Toastmasters Club, Balgowlah RSL Toastmasters Club, Harbord Diggers Day Time Toastmasters Club, Forestville Toastmasters Club and Manly Multilingual Toastmasters Club.

Areas 8, 19 and 22 are on track for Distinguished Status.

General Division Update

Best of luck to our amazing speakers, Nick Procter (Humorous Speech Contest), Laura Fagan (Table Topics Contest), Gerard Barwell (International Speech Contest) and Allan Rees-Bevan (Evaluation Contest) who are representing Hawkesbury Division at the District 90 Conference Contest Finals in the last week of May 2019.

Alicia Curtis DTM

Hawkesbury Division Director

Macquarie Division Report

Division Overview

This year has been rewarding and challenging. As we move into the final weeks of the 2018/19 Toastmasters year, Macquarie Division has had many achievements throughout the year. Some of the highlights include:

- 78% of all clubs in the Division achieved the minimum of 4 officers trained in round 1 of CLT (29 out of 37 clubs); and
- 59% of all clubs in the Division achieved the minimum of 4 officers trained in round 2 of CLT (22 out of 37 clubs)
- 9 of the 37 clubs have now achieved Distinguished status or higher. This represents 24% of all clubs in the Division.
- Dundas was the first club in the Division to achieve 10/10 prior to 31 March 19. Dundas has achieved 10/10 every single Toastmasters year since it chartered 17 years ago in 2002. Well done to Club President Ashwani Mangla and his team!
- Following his move to Canberra, the Area 25 Director resigned. With the assistance from many members of the surrounding Areas, Area 25 was the first to hold 4 contests in a one-day event.
- Fujitsu chartered on 28 November in Area 3. Congratulations to Mooi Sim, Hendrik Lianto and your team.

Clubs in Formation

Hornsby Achievers (Dianne Sammut DTM) – the club currently has 15 members. The membership focus of this club is for persons with disabilities and their carers. Able bodied people can join as well. It is anticipated that the prospective club will charter towards late 2019 and hopeful, that with the support from relevant community groups, this will be a reality.

Clubs at Risk/Club Challenges

Corporate clubs in Macquarie Park area are under pressure from restructuring/redundancies. Several clubs in Macquarie Division had low renewals at 1st April. We are working with the Club Growth Director to arrange a club coach where a corporate or community club has 12 or fewer members.

- Clubs awaiting the appointment of a club coach are Cumberland Forest, Professional Trainers, Turramurra, Keynoters Advanced, DXC Macquarie Park and Leaders in Action.
- Clubs that have been appointed a coach are Macquarie Park and Rouse Hill.
- Unfortunately, the club at Macquarie University has closed.

Alignment

The District Executive Committee accepted the proposed 2019/20 alignment on 10 March 19. The proposal aims to increase the quality of District Leader support within clubs and to provide a lasting framework which will support the long-term growth of Toastmasters in the Division. It is envisioned that, with the current rate of Toastmasters growth in Sydney, a new Division will be formed in the very near future.

Contests

The Macquarie Division Contest Day was a great success, thanks to the efforts of Dundas Toastmasters and other contest personnel. As a testament to the calibre of contestants in the contest, it was an excellent contest to witness with fierce competition from the best Macquarie Division Areas has to offer! I wish Sakeena De Souza, Caleb Marshall, Corinne Baird and Patrick Toolan all the best in representing Macquarie Division at the District finals on 24-26 May. I'm sure they will make us all proud.

General Update

I would like to welcome the 2019/20 team: Area 2 Director: Ashwani Mangla, Area 3 Director: Sarada Kortha, Area 16 Director: Ramani Warusevitane, Area 25 Director: Chiraag Shetty, Area 32 Director: Terry Carter. Area 7 Director and 33 Director: currently vacant.

Joanne Keevers, ACB ALS
Macquarie Division Director

Northern Division Report

Northern Division (“Voices of the North”) has had a positive year despite challenges associated with the change from the traditional educational program and drought, which has a wide-reaching impact on rural communities.

Successful and quality Area and Division contests have been held and I look forward to seeing our winners competing in the District contests. The contests brought the community of Northern Division Toastmasters together and celebrated everything Toastmasters – Integrity, Respect, Service and Excellence – as well as having enjoyable days meeting new people and catching up with others.

Congratulations to Jane Lally for achieving her DTM. I understand that there will be another one or two soon to come.

Narrabri will soon be celebrating 30 years which is an achievement in a small community. Also, Gunnedah will be celebrating 35 years in October.

It is unlikely the Division will achieve Distinguished status this year due to the loss of Fossickers Way and with no immediate prospects for new clubs. Despite that, a good number of our clubs will achieve Distinguished status.

Despite the pressures, members are still achieving their personal goals and working to ensure positive club meeting experiences. Several clubs are in process of being appointed coaches to increase member numbers.

I would like to take this opportunity to thank Area Directors Peter Robertson (Area 1), Bob McDermott (Area 18), David Maddigan (Area 20) and David Griffiths (Area 31) for their continued commitment to the role.

Leanne Kirchner ACB ALB
Northern Division Director

Oxley Division Report

Division Success Plan

Oxley Division had all clubs paid in good standing at April 1. This was a team effort not only by Area Directors but by the club executives and members.

Area Directors are encouraging the clubs to conduct Moments of Truth.

Clubs in Formation / Prospective Clubs

At present there are no clubs in formation or prospective clubs.

Membership

There are currently 188 paid members in Oxley Division. This will increase as late payments come through in April.

Club Support

Those clubs with assigned coaches are progressing slowly.

Pathways

It has been noted that registering educational awards for Pathways has been challenging and confusing for some clubs. This is being addressed by the Area Directors.

General Division Update

Area Director club visits are well under way.

Talk It Up Club has reached distinguished status. Several other clubs are in a position to do so, but gaining the required increase in membership is the greatest challenge.

The Division Contests Event held at Sawtell RSL Club was well attended and supported by a generous contingent of District Officers and club members.

Dates and venues for Club Leadership Training for incoming leaders are currently being investigated.

Other:

Educational awards for Oxley since July 1, total thirty-nine. 13 of these are in the traditional program and the remaining twenty-six are Pathways awards.

Several clubs are planning membership drives.

Susan Hereford-Ashley ACB ALB

Oxley Division Director

Western Division Report

Division Success Plan

We plan to achieve the President's Distinguished recognition for this year.

Strategy – key focus on supporting clubs in Area 28 and Area 14 and membership drives to help clubs rebuild to charter strengthen.

Potential New Clubs

We are following up with Penrith City Council/ Penrith Business Corporation around the possibility of a new club – a Breakfast / Business Club in Penrith CBD.

Membership

At 12th April, Western Division has 1,215 membership payments.

Club Support

No new clubs in Western Division clubs require a club coach.

General Division Update

Western Division Speech Contest was a huge success. A big thanks to Bradley Silk for his assistance in organising the event.

All Western Division Clubs are in good standing. All critical executive positions are filled so clubs will continue to have access to the Toastmasters International website.

The second round of Area Director Club Visits are yet to all be lodged. I will continue following up with the respective Area Directors to ensure they are lodged before the May deadline.

Pathways Unravelled will be held on May 19th at St Marys Band Club. Details are on the D90 What's on page. Thank you to Gill Walker who will conduct the session.

Pathways Quickstart will commence in June for four weeks at St Marys Band Club. Thank you to Jason Cornelius for arranging the program and venue. Trainers will be confirmed in the next week.

Club Leadership Training venues for the entire year 2020 (July and December) are in the process of being booked.

Mark Walker DTM

Western Division Director

District Leadership Committee Report

The Nominating Committee was formed and appointed by the District Director, Phil Reed DTM, in August 2018. A member from each division was selected to represent that division. Members of the committee are:

Eastern Division – Tom Wilde DTM
Hawkesbury Division – Reg Stewart DTM
Macquarie Division – Debbie Tibbles DTM
Northern Division – Bob Kirchner DTM
Oxley Division – Jan Vecchio DTM
Western Division – Geri Rich DTM

In September 2018, nominations were called, with the closing date scheduled for 15 December 2018. At the close of the nominations, the following were received for

District Director – Udo Moerig DTM
Program Quality Director – Monique Tonna ACG ALB
Club Growth Director –
 Joanne Keevers ACB ALS
 Mark Walker DTM
 Tanya Wickham DTM
Eastern Division Director – Scott Johnston DTM
Hawkesbury Division Director – Mike Kano-McCallum DTM
Northern Division Director – Margaret Payne DTM

Nominations received after the due date were received for

Macquarie Division Director – Mooi-Heng Sim ACS ALB
Oxley Division Director – Sue Hereford-Ashley ACS ALB

No nominations have been received for the position of Western Division Director.

Congratulations to all the candidates. We wish you all the best at the District Council elections.

Shirley Childs DTM
Chairman

Motions on Notice

Motion 1: Adoption of Alignment of Clubs within Divisions and Areas

“THAT the 2019-2020 Alignment of Clubs, as printed in the Agenda and Reports Book be adopted .”

Moved by: Gary Wilson OAM DTM

Motion 2: Award presentations

“THAT District 90 Continuing Motions E2 and E3 be amended to read:

“...an Area Director of the Year award to be presented at a District 90 Awards function, the criteria for...”

“...a Division Director of the Year with the award to be presented at a District 90 Awards function, the criteria...”

Preamble

It is proposed that the Area Director and Division Director of the Year Awards, as well as other awards and events not specifically mentioned in these motions, be awarded at a separate function to be held in October-November. This motion seeks to change Continuing Motions E2 and E3 to reflect this change from July 2019.

Moved by: Udo Moerig DTM

Motion 3: Council Meeting Apologies

THAT the wording of Continuing Motion B7 be amended to read...

THAT for District 90 Council Meetings, apologies be recorded in an Apologies Book; at the Annual Conference the Apologies Book be at the Voting Rights Desk.

Preamble

The Apologies Book can only be at the Voting Rights Desk for the Annual Conference. The amendment to this motion reflects the fact the first District Council meeting is virtual and apologies are noted on-line.

Moved by: Udo Moerig DTM

ADDENDUM

District 90 Council Continuing Motions

Adopted May 16, 2015

Amended September 2018

A. GOVERNANCE

A1 That District 90, which is governed by the current edition of the District Administrative Bylaws, tailors that document with the following allowable insertions and changes:

Article 1: (b) Title: Administrative Bylaws of District 90. Article V:

Boundaries

The geographic boundaries of this District shall be as follows:

The State of New South Wales below the line of latitude 28.5° south, and above an east to west line through Sydney Harbour, along the Parramatta River, down Duck River to the junction with the M4 motorway, due west from that point to the Great Dividing Range, south along the range to the line of 34° latitude and due west on the line of 34° latitude to the Stateborder.

Article XIII: Rules of Order

The current edition of "Guide for Meetings" by N E Renton shall be the final authority on parliamentary procedure insofar as it does not conflict with any provision in the District Administrative Bylaws or other policies and procedures set by Toastmasters International.

A2 That in accordance with Article VII: Officers (c) of the District Administrative Bylaws, the District's Administration Manager, Finance Manager, Public Relations Manager and Area Directors shall be appointed by the District Director except that, where an Area Council exists and makes a nomination for an Area Director for the following term, the District Director shall automatically appoint such nominee.

B. ADMINISTRATION

B1 That District 90 establish a permanent District Management Committee, consisting of the District Director, Program Quality Director, Club Growth Director, Public Relations Manager, Administrative Manager, Finance Manager, Immediate Past District Director, and Division Directors, and that the District Management Committee shall:

- (i) Formulate practices for the operation of District 90.
- (ii) Administer the affairs of District 90 between meetings of the District Executive Committee in accordance with the procedures and budgets adopted by the District Council.
- (iii) Review and monitor the status of Clubs, Areas and Divisions.

B2 That the term Senior District Management Committee be defined as a group of the following officers: District Director, Program Quality Director, Club Growth Director, Public Relations Manager, Administration Manager, Finance Manager and Immediate Past District Director.

B3 Rescinded

B4 That at District 90 Conferences, copies of all relevant reports be made available to all Toastmasters, whether in a voting or non-voting capacity, at the time of registration at the Conferencevenue.

B5 That an up-to-date list of all District Continuing Motions be included in the Agenda and Reports Book at each District 90 Council Meeting.

B6 That the results of all District 90 Contests and Awards, made at District 90 Conferences, be recorded by the District Administrative Manager as an addendum to the minutes of that Council Meetings.

B7 That at District 90 Council Meetings, the apologies be recorded in an ApologieBook at the Voting Rights Desk.

c. FINANCIAL

C1 That a Finance Committee be appointed by the incoming District Director prior to June 15 with the District Director as Chairman, such committee to include at least the outgoing and incoming Finance Managers, Program Quality Director, Club Growth Director, Public Relations Manager, Administration Manager and at least 2 past leaders with knowledge of District financial practices, to prepare a budget and to oversee the management of the District's finances in accordance with

- Toastmasters International's Policies and Protocols
- Toastmasters International's District Leadership Handbook
- Toastmasters International's Managing District Finances Guide for District leaders

and that the Committee regularly review operational procedures and forms used by District 90 and maintain these as open resources on the District 90 website.

C2 That the Finance Manager submit reports to the District Director, Program Quality Director, Club Growth Director as required by Toastmasters International and the latest report is to be further submitted to each meeting of the District Management Committee, with the report to also include:

- a. A detailed income/expenditure statement for the District year to date with comparison to the Budget.
- b. Details of all income and expenditure transactions by person/organisation and budget heading since the previous report

d. BUDGETING

D1 That all budgeted allowances for mileage, accommodation and any other travel expenses, be reviewed by the Finance Committee at the beginning of the financial year and that the established allowances be clearly and accurately recorded in budget supporting documents presented to the District Executive Committee and District Council.

D2 That for the purpose of establishing a budget level of expenditure, the allowance for Area Directors be determined as follows:

- a. Travel - A District budgeted unit cost per kilometre travelled from home and return to all attended Area Council meetings in the Area, all attended District Executive Committee meetings, all attended District 90 Conferences, and twice each 12 months to each club attended in the Area.
- b. Other expenses – An allowance for other expenses to be determined by the Finance Committee each year.

D3 That for the purpose of establishing a budget level of expenditure, the allowance for Division Directors be determined as follows:

- a. Travel - A District budgeted unit cost per kilometre travelled from home and return to all attended Area Council meetings in the Division, to all attended District Management Committee meetings, to all attended District Executive Committee meetings, and to all District 90 Conferences.
- b. Other expenses – An allowance for other expenses to be determined by the Finance Committee each year.

D4 That for functions they attend at District 90 Conferences, the District pays the full fees for the Conference Chairman and the District Management Committee (being the Senior District Management Committee as defined in B2, the Logistics Manager and the Division Directors).

D5 That the allowances for mileage, accommodation and other expenses for the Conference Chairman, the Senior District Management Committee (as defined in B2) and the Logistics Manager be determined by the Finance Committee each year.

D6 That the District pays accommodation expenses of all Senior District Officers required to attend mid-year training and

training in conjunction with the International Convention; such payments to be determined by the Finance Committee each year and the number of nights' accommodation to be determined by the District Director of that year.

- D7 That the District pays accommodation expenses for the Immediate Past District Director (if he/she leads the District to Distinguished or better during his/her year, as confirmed by Toastmasters International) to attend the International Convention; such payment to be determined by the Finance Committee each year and for a maximum of four nights only.
- D8 That the allowances for mileage, accommodation and other expenses for District Staff Officers be determined by the Finance Committee each year.
- D9 That allowances for District 90 members to attend specific events at District 90 Conferences be determined by the Finance Committee each year.
- D10 That District 90 donates a club banner to newly chartered clubs and the Finance Committee be authorised to provide for this amount in the budget.

E. AWARDS

- E1 That the District Management Committee select each year a District 90 Toastmaster of the Year using the following procedure, with the award to be presented at the District 90 Changeover Dinner.
- Nominations to be called for by 31 January, from clubs and members with nominations to close on 30 April.
 - Any eligible Toastmaster, excluding District Management Committee members, may be nominated.
 - Each nominator may nominate only one Toastmaster.
 - The criteria for selection shall include but not be limited to:
 - Active membership in any club in District 90.
 - Outstanding and continuous service to District 90 and its predecessor including beyond the current year.
 - Attendance at District 90 functions.
 - Contributions to District 90's goals of club formation, membership building and Distinguished Clubs.
- E2 That the District Management Committee select at its meeting after the Annual Conference each year, an Area Director of the Year with the award to be presented at the District 90 Changeover Dinner, the criteria for consideration for the award to include but not be limited to:
- Distinguished Area status.
 - Attendance at Area, Division and District meetings.
 - Area Director's Club Visit Reports submitted on time
 - Quality of Area Council meetings, contests and training sessions.
- E3 That the District Director, Program Quality Director and Club Growth Director select a Division Director of the Year with the award to be presented at the District 90 Changeover Dinner, the criteria for consideration for the award to include but not be limited to:
- Distinguished Division status.
 - Attendance at Area, Division and District meetings.
 - Quality of Division Council meetings, contests and training sessions.
- E4 That the District Management Committee select a recipient for the Jazzer Smith Award at its meeting prior to the Annual to the Annual Conference, the recipient to be a member of District 90, excluding the Management Committee, who exemplifies in some way, the attributes and characteristics of the late Jazzer Smith such as courage, overcoming adversity, persistence and perseverance, loyalty to Toastmasters, pride in Toastmasters, friendliness, cheerfulness and support for other members, and in addition a citation is to be prepared to be presented with the award by the current Northern Division Director at the Annual Conference.
- E5 That the Tamworth trophy, known as the "Travel Gavel" be awarded at each Annual Conference to the Club which scores the highest number of points by the following formula:

Total members in attendance x 100 x D Total
membership

Where:

- Total members in attendance includes only financial members.
- Total membership is that reported to Toastmasters International as at the Semi-Annual Reporting period prior to the date of the Conference
- D = square root of the road distance to the Conference venue.

F. DISTRICT CONFERENCES

- F1 That the District Management Committee confirm the selection of the venue and a Conference Chairman for all District 90 conferences at least 12 months before the conference date, with final conference budgets to be submitted for approval to the District Management Committee no less than six months prior to the event to facilitate the setting of attendance fees.
- F2 That District 90 Conferences be organised and managed in accordance with the guidelines in the District Leadership Handbook with the District Director, Program Quality Director, and Club Growth Director being members of each Conference Committee.

G. DISTRICT SPEECH CONTESTS

- G1 That from 2018, District 90 Contest Finals are to be held as follows:-

At the Annual Conference in April/May International Contest and Evaluation Contest.

At a District Contest Day in October/November, Table Topics Contest and Humorous Contest with Areas and Divisions being permitted to hold all their contests on one day if desired provided the contests are held before the respective Division and District finals.

- G2 That while the speech contest rules of Toastmasters International allow:
- a. All clubs in Areas with 4 or fewer clubs are permitted to send 2 contestants forward to next level at all contests.
 - b. All Areas in Divisions with 4 or fewer Areas are permitted to send 2 contestants forward to the next level at all contests.
- G3 That District 90 provides personal trophies to be retained by the first, second and third place getters of District level contest finals with contestants receiving participation certificates but not placing certificates.
- G4 That District 90 encourages clubs to use their own members as judges for their club contests where possible in order to provide training in contest judging for members.



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